

MINUTES
UNOFFICIAL COPY

REGULAR OPEN MEETING
OF THE BOARD OF EDUCATION

DATE: TUESDAY, MARCH 19, 2013
TIME: 8:00 P.M.
2012-2013-14

PLACE: ADMINISTRATION BLDG.
1881 DEER PARK AVENUE
DEER PARK, NY 11729

MEMBERS PRESENT: Mr. John Gouskos, President
Mr. Keith Rooney, Vice President
Mr. Al Centamore
Mrs. Donna Marie Elliott
Ms. Donna Gulli Grunseich
Mr. Frank Wilkinson

EXCUSED: Mr. Robert Marino

STAFF PRESENT: Ms. Eva Demyen, Superintendent
Mr. Frank Caliguiri, Asst. Superintendent
Ms. Marguerite Jimenez, Asst. Superintendent
Mr. Robert Sapir, Attorney
Ms. Lisa Brennan, District Clerk

APPROVAL
OF
MINUTES

Upon a motion by Mr. Rooney, seconded by Ms. Gulli Grunseich, the Board of Education made the necessary corrections and moved for the approval of the Minutes from the Open Meeting on February 28, 2013.

PRESENTATIONS

REBECCA FOX

Robert Frost student who participated in the L.I. Regional Spelling Bee at Hofstra University

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Thank you to Ms. Schwartz  
JFK Art Teacher for displaying her students artwork  
In the Board Room

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Deer Park was voted One of the Best Communities for Music Education
By NAMM Foundation

Dr. Jeff Dailey, D.A. of Fine Arts presented the Board of Education with certificates

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## **NEW BUSINESS:**

### **FIRST**

#### **READING - POLICIES 8630 & 8630-R**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Elliott, the Board of Education unanimously approved the following resolution:*

**RESOLVED**, that the Board of Education approve the revisions to the below policies:

#8630 – Computer Resources & Data Management  
#8630R – Computer Resources & Data Management Regulation

### **SECOND READING & APPROVAL - POLICIES**

*Upon a motion by Mr. Rooney, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following resolution:*

**RESOLVED**, that the Board of Education approve the following policies as accepted and adopted by the Board of Education and placed in the Board of Education Policy manual:

#3440 – Expense Reimbursement Policy  
#3440R – Expense Reimbursement Regulations  
#5300.65 – Code of Conduct – Visitors at schools  
#8130 – School Safety Plans and Teams  
#8210.1 – Use of Surveillance Cameras on School Property

### **APPOINTMENT OF CHAIRPERSON FOR SPECIAL MEETING**

*Upon a motion by Mrs. Elliott, seconded by Mr. Centamore, the Board of Education unanimously approved the following resolution:*

**RESOLVED**, that the Board of Education appoint Lisa Brennan, District Clerk to preside over the Special Budget meeting of May 21, 2013.

### **LEGAL NOTICE FOR SPECIAL MEETING**

*Upon a motion by Mr. Rooney, seconded by Mrs. Elliott, the Board of Education unanimously approved the following resolution:*

**RESOLVED**, that the Board of Education of the Deer Park Union Free School District approve the Legal Notice pertaining to the Special Meeting budget vote, Election of Members to the Board of Education and the use of monies from the existing capital fund for projects and repairs. This advertisement will be in the L.I. Business News and The Beacon publications.

**REGISTRARS  
AND TELLERS**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mrs. Elliott, the Board of Education unanimously approved the following resolution:*

**RESOLVED**, that the Board of Education approve the following Deer Park residents to work as Registrars and Tellers and they shall receive \$10.00 per hour for the forthcoming Budget Registration and Special Meeting on May 21, 2013.

|                   |                    |                |
|-------------------|--------------------|----------------|
| Lucy Caldone      | Pat Alfano         | Susan Etersque |
| Terri Altadonna   | Angela Mento       | Rosalie Marro  |
| Marge Pasqualone  | Rae Lange          | Alyssa Napoli  |
| Marlene Downing   | Eileen Hickey      | Linda Melendez |
| Eileen LaMotte    | Christina Bertelle | Sue Gaskin     |
| Anne Sheppard     | Dawn Modica        | Lucy Benevegna |
| Concetta Bertelle | Marie Fiorentino   | Marisa LaMotte |
| Gina L. Vogler    | Marie Valerio      | Martin Tanzer  |
| Rosemary Gatti    | Irene Byrd         | Rose Olis      |

**AMENDMENT  
TO  
SUPERINTENDENT'S  
CONTRACT  
(Extension)**

*Upon a motion by Mr. Rooney, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following resolution:*

**RESOLVED**, that the Board of Education of the Deer Park Union Free School District hereby amends the contract of Eva J. Demyen, as Superintendent of Schools, extending it to March 18, 2018, and it is further

RESOLVED, that the President of the Board of Education is hereby authorized to sign such amendment on behalf of the Board of Education.

**CLOSING OF  
ABRAHAM  
LINCOLN  
SCHOOL**

*Upon a motion by Ms. Gulli Grunseich, seconded by Mr. Rooney, the Board of Education approved the following resolution: **NAY – Mr. Wilkinson***

RESOLVED, that effective the 2013-2014 school year, the Abraham Lincoln school will be closed and not used for instructional purposes.

**APPROVAL**  
**OF**  
**SCHEDULES**

*Upon a motion by Mr. Centamore, seconded by Mr. Rooney, the Board of Education unanimously approved the following schedules collectively:*

**NON-INSTRUCTIONAL**

**SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)**

**Olga Gerve**

Transportation  
Position: Substitute Bus Driver  
Salary/Step: \$21.50/hr  
Effective Date(s): 3/13/2013  
SALARY CHANGE to correct substitute rate

**Thomas Lowe**

Transportation  
Position: Substitute Bus Driver  
Salary/Step: \$21.50/hr  
Effective Date(s): 3/13/2013  
SALARY CHANGE to correct substitute rate

**James Mare**

Transportation  
Position: Sub Bus Driver  
Salary/Step: \$21.50/hr  
From: \$23.50/per hour To: \$21.50/per hour  
Effective Date(s): 1/1/2013  
From regular driver to sub driver.

**Michael Negron**

Transportation  
Position: Substitute Bus Driver  
Salary/Step: \$21.50/hr  
Effective Date(s): 3/13/2013  
SALARY CHANGE to correct substitute rate

**Debra Wares-Holland**

Transportation  
Position: Part Time Bus Driver  
Salary/Step:  
Effective Date(s): 3/13/2013  
From sub driver to regular driver. NO CHANGE IN SALARY.

**Tonja Woods**

Transportation  
Position: Substitute Bus Driver  
Salary/Step: \$21.50/hr  
Effective Date(s): 3/13/2013  
SALARY CHANGE to correct substitute rate

**SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)**

**Michael Appleyard**

Memorial  
Position: Substitute Custodian  
Salary/Step: \$8.50/per hour

Effective Date(s): 3/6/2013

**Gail Heffernan**

District Wide  
Position: Substitute Aide  
Salary/Step: \$8.00/per hour  
Effective Date(s): 3/6/2013

**SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)**

**Josephine Calder**

District Wide  
Position: Substitute Aide  
Salary/Step: \$8/ hr  
Effective Date(s): 3/13/2013

**Josephine Calder**

District Wide  
Position: Substitute Clerical  
Salary/Step: \$10/hr  
Effective Date(s): 3/13/2013

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non-Instructional)**

**Anne Maxwell**

Memorial  
Position: Clerk Typist  
Salary/Step:  
Effective Date(s): 7/29/2013  
Change of Retirement date from 6/30/13 to 7/29/13.

**Debra Randazzo**

District Wide  
Position: Substitute Teacher Aide  
Salary/Step:  
Effective Date(s): 2/26/2013  
Resignation. No outstanding obligation to the district.

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Paula De lagrenade**

Transportation  
Position: Bus Driver & Cafeteria Aide  
Salary/Step:  
Effective Date(s): 1/25/2013 - 3/20/2013  
Unpaid Medical LOA

**Susan Ermish**

Memorial  
Position: Print Shop Supervisor  
Salary/Step:  
Effective Date(s): 2/26/2013 - 3/20/2013  
Extension of Paid Medical LOA (FMLA)

**Susan Ermish**

Memorial  
Position: Print Shop Supervisor

Salary/Step:  
Effective Date(s): 3/7/2013 - 3/20/2013  
Extension of paid medical LOA (FMLA)

**Cheryl Howard**

Transportation  
Position: Bus Driver  
Salary/Step:  
Effective Date(s): 3/20/2013 - 4/12/2013  
3/20/13-4/5/13 Paid FMLA (4/5/13 is 1/2 day paid) 4/6/13-4/12/13  
Unpaid remainder of FMLA

**INSTRUCTIONAL**

**SCHEDULE -- LR --LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR)  
APPOINTMENTS (Instructional)**

**Michele Fariello**

May Moore School  
Position: Long Term Sub (LR) Elementary Teacher  
Salary/Step: \$55,489 MA/Step 1  
Effective Date(s): 3/23/2013 - 5/27/2013  
Prorated salary at \$11,097.80

**SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)**

**Robert Acierno**

District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step: \$100/day  
Effective Date(s): 3/13/2013  
Math certification

**Nicole Dabe**

District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step: \$100/day  
Effective Date(s): 3/20/2013  
Elementary K-6 certification

**Jennifer Farrell**

District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step: \$100/day  
Effective Date(s): 3/20/2013  
Childhood Ed 1-6 and Students w/ Dis 1-6 certifications

**Jessica Gartland**

District Wide  
Position: Per- Diem Substitute Teacher  
Salary/Step: \$100/day  
Effective Date(s): 3/13/2013  
Business K-12 certification

**Victoria Gloe**

District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step: \$100/day

Effective Date(s): 3/20/2013  
Childhood Ed 1-6 certification

**Amy Mastrocinque**

District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step: \$100/day  
Effective Date(s): 6/1/2013  
ELA 7-12 certification

**Jodi Mazovec**

District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step: \$100/day  
Effective Date(s): 3/20/2013  
Childhood Ed 1-6 and Students w/ Dis 1-6 certifications

**Jillian Miller**

District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step: \$100/day  
Effective Date(s): 3/20/2013  
Elementary 1-6 certification

**Michael Munoz**

District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step: \$100/day  
Effective Date(s): 3/13/2013  
Physical Education certification

**Yianna Petroutsas**

District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step: \$100 per day  
Effective Date(s): 9/1/2013  
Spanish certification

**SCHEDULE -- NS --PERMANENT SUBSTITUTES (Instructional)**

**Amy Mastrocinque**

Deer Park High School  
Position: Permanent Substitute Teacher  
Salary/Step: \$115 per day  
Effective Date(s): 3/18/2013 - 5/31/2013

**Yianna Petroutsas**

Robert Frost Middle School  
Position: Permanent Substitute Teacher  
Salary/Step: \$115 per day  
Effective Date(s): 3/18/2013 - 6/30/2013

**SCHEDULE -- O --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Instructional)**

**Kathleen Griffin**

John F Kennedy Intermediate School  
Position: Associate Principal  
Salary/Step:  
Effective Date(s): 9/1/2013  
Resignation for the purpose of RETIREMENT.

**Sandra James**

District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step:  
Effective Date(s): 2/24/2013  
Resignation. No outstanding obligation to the district.

**Roanne Lefing**

John Quincy Adams School  
Position: Librarian  
Salary/Step:  
Effective Date(s): 6/30/2013  
Resignation for the purpose of RETIREMENT.

**Randi Medeiros**

Deer Park High School  
Position: District Administrator - Special Ed  
Salary/Step:  
Effective Date(s): 9/30/2013  
Resignation for the purpose of RETIREMENT.

**Daniel Richards**

Deer Park High School  
Position: Permanent Substitute Teacher  
Salary/Step:  
Effective Date(s): 3/20/2013  
Resignation as Permanent Substitute ONLY. (He will remain as a per-diem substitute through June 2013.)

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

**Joanne Bibow-Buck**

Robert Frost Middle School  
Position: Art Teacher  
Salary/Step:  
Effective Date(s): 2/1/2013 - 3/15/2013  
CHANGE of DATES for remainder of paid FMLA (returning early)

**Drew Cisek**

John Quincy Adams School  
Position: Elementary Teacher  
Salary/Step:  
Effective Date(s): 3/4/2013 - 3/19/2013  
Paid Medical Leave of Absence (FMLA)

**Keri Cook**

Robert Frost Middle School  
Position: Spanish Teacher  
Salary/Step:  
Effective Date(s): 3/11/2013 - 6/30/2013  
CHANGE OF DATES: 3/11/13-5/9/13 Maternity Leave of Absence (FMLA) 5/10/13-6/17/13



Unpaid Remainder of Maternity FMLA 6/18/13-6/30/13 Unpaid Medical LOA

**Christine DiProperzio**

Deer Park High School  
Position: English Teacher  
Salary/Step:  
Effective Date(s): 2/4/2013 - 5/10/2013  
CHANGE: 2/4/13-5/3/13 Paid Maternity LOA (FMLA) 5/4/13-5/10/13 Paid Medical LOA

**Christine Murphy**

Deer Park High School  
Position: ELA Teacher  
Salary/Step:  
Effective Date(s): 2/26/2013 - 4/12/2013  
CHANGE to 2/26/13-3/12/13 Paid Remainder of LOA (FMLA) 3/13/13-4/12/13 Unpaid Remainder of FMLA

**SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)**

**Kristin Engel**

Deer Park High School  
Position: Head JV Girls Lacrosse Coach  
Salary/Step: \$4,032.15 8.5 Units/Step 1  
Effective Date(s): 3/4/2013 - 5/9/2013

**Vincent Galasso**

Deer Park High School  
Position: JV Head Boys Lacrosse Coach  
Salary/Step: \$4,032.15 8.5 Units/Step 1  
Effective Date(s): 3/4/2013 - 5/9/2013

**Peter Gugliotta**

Robert Frost Middle School  
Position: Boys Lacrosse Coach 7 & 8 Gr.  
Salary/Step: \$3,320.59 7 Units/Step 1  
Effective Date(s): 3/4/2013 - 5/9/2013

**SCHEDULE 12/BP-737 – SCHEDULES OF BILLS PAYABLE**

|                 |                      |           |                |
|-----------------|----------------------|-----------|----------------|
| *WORKERS' COMP. | Daily Check Register | 2/25/2013 | \$11,144.24    |
| *WORKERS' COMP. | Daily Check Register | 2/27/2013 | \$6,377.39     |
| *WORKERS' COMP. | Daily Check Register | 2/28/2013 | \$378.84       |
| *TRUST & AGENCY | #8                   | 2/28/2013 | \$2,079,022.20 |
| *GENERAL FUND   | #33                  | 2/28/2013 | \$36,278.27    |
| *SCHOOL LUNCH   | #12                  | 3/5/2013  | \$349.20       |
| *FEDERAL FUND   | #17                  | 3/5/2013  | \$44,293.02    |
| *GENERAL FUND   | #35                  | 3/5/2013  | \$283,933.13   |
| WORKERS' COMP.  | Daily Check Register | 3/11/2013 | \$7,540.00     |
| WORKERS' COMP.  | Daily Check Register | 3/11/2013 | \$8,882.66     |
| WORKERS' COMP.  | Daily Check Register | 3/13/2013 | \$6,996.94     |
| CAPITAL FUND    | #9                   | 3/19/2013 | \$476.21       |
| SCHOOL LUNCH    | #13                  | 3/19/2013 | \$136,440.02   |

|                    |     |           |              |
|--------------------|-----|-----------|--------------|
| FEDERAL FUND       | #18 | 3/19/2013 | \$14,671.07  |
| GENERAL FUND       | #37 | 3/19/2013 | \$402,000.95 |
| MEDICARE<br>REIMB. | #38 | 3/31/2013 | \$160,535.30 |

**SCHEDULE R13-D-001 - SCHOOL PHYSICIAN SERVICES**

Proposals for RFP # RDP13-001 School Physician Services were received at 11:00 am on March 1, 2013.

Proposals were advertised in Newsday. Forms and specifications were processed in accordance with Section 104 of the General Municipal Law and proposals were solicited from vendors on the standard proposal list of the District as well as on the Empire State Purchasing Group at www.EmpireStateBidSystem.com.

Proposals were received from the following vendors:

|                                |             |
|--------------------------------|-------------|
| Anthony N. Donatelli Jr., M.D. | \$33,987.00 |
| Frank S. Segreto, M.D., P.C.   | \$30,000.00 |
| Jason B. Hitner, M.D.          | \$28,500.00 |

Proposals were received by Lauren von Ende, Purchasing Agent and recorded by Concetta Bertelle, Clerk Typist.

It is recommended that the RFP be awarded to the following vendor based on the School District's past experience and positive feedback with this vendor:

|                                |             |
|--------------------------------|-------------|
| Anthony N. Donatelli Jr., M.D. | \$33,987.00 |
|--------------------------------|-------------|

**SCHEDULE 13-E-359- EXPLANATION OF BUDGETARY TRANSFERS**  
**#T14, T15**

**SCHEDULES 13-F-222, 221 & 220 - CONTRACT REPORTS**

**SCHEDULE 3-H-13 - HOME TEACHING (regular & special)**  
**(Confidential)**

**SCHEDULE 3-S-13 - SPECIAL TRANSPORTATION**  
**(confidential)**

**SCHEDULE 3-SE-13 - COMMITTEE RECOMMENDATIONS**  
**(confidential)**

**RECEIPT**  
**OF**  
**SCHEDULES**

*Upon a motion by Mrs. Elliott, seconded by Ms. Gulli Grunseich, the Board of Education unanimously approved the following receipt of schedules collectively:*

**SCHEDULE 13-A-407 - TREASURER'S REPORT**

|                         |                                      |     |
|-------------------------|--------------------------------------|-----|
| Statement of Revenues - | General Fund -                       | Feb |
|                         | Federal Fund -                       | Feb |
|                         | School Lunch Fund -                  | Feb |
| Treasurer's Report -    | Feb                                  |     |
| Cash Flow -             | Feb                                  |     |
| Claims Audit Report -   | February 1, 2013 - February 28, 2013 |     |

**SCHEDULE 13-B-737 - APPROPRIATION BUDGET STATUS REPORT**

|                                    |                               |     |
|------------------------------------|-------------------------------|-----|
| Appropriation Budget Status Report | General Fund -                | Feb |
|                                    | Capital Fund (Regular/Bond) - | Feb |
|                                    | Federal Fund -                | Feb |
|                                    | School Lunch Fund -           | Feb |
| Extra-Classroom Activities Funds   | High School -                 | Feb |
|                                    | Robert Frost -                | Feb |
| Trial Balance (Feb)                | General Fund                  |     |
|                                    | School Lunch                  |     |
|                                    | Workers' Comp. & Unemployment |     |
|                                    | Federal Fund                  |     |
|                                    | Capital Projects              |     |
|                                    | Trust & Agency                |     |
|                                    | Private Purpose Trust         |     |
| Flexible Benefits                  |                               |     |

## **DISCUSSION**

- Approved Varsity Softball trip to Binghamton, NY 4/13 - 4/14/2013
- Reviewed 2013-2014 Budget codes:  
2250-2259, 2280, 2320-2350, 2805-2832
- Mr. Gouskos congratulated the SCOPE Award winners from the SCOPE dinner that was held last night
- Reminder that College Night at the HS is on April 1
- Ms. Demyen made a statement regarding the closing of the Abraham Lincoln building and that it would be looked at in 6 months to make sure the transition of the AHS to the HS is running smoothly
- Ms. Demyen explained the budget and seniority process. She also clarified the reductions in revenues due to laws enacted by Albany and the Federal government.

## **PUBLIC BE HEARD**

- Bryanna Pirro, Daniela & Julia Girani, Jennifer Depre, Sarah Heyne, Ashley Casella, Katherine Keller – students spoke about teacher cuts
- Linda Boss – teacher/program cuts, budget
- Glen Annarumma – budget cuts, Tanger outlets
- Bruce Sander – teacher cuts

## **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

### **ADJOURN**

Upon a motion by Mrs. Gulli Grunseich, seconded by Mrs. Elliott, the Board of Education adjourned at 9:45 p.m.

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