

DEER PARK UFSD
WORK SESSION/ANNUAL REORGANIZATION MEETING
THURSDAY, JULY 7, 2016
6:30 P.M. *
ADMINISTRATION BUILDING

Please note that it is anticipated that the Board will adjourn for an Executive Session at 6:30 p.m., at the conclusion of which, **the Board will reconvene in public session at approximately 7:00 p.m. to begin conducting business.*

Pledge of Allegiance

I. Roll Call - Members, Board of Education

II. Appointment of Temporary Chairperson – Ms. Lisa Brennan

III. Appointment of School District Law Firm - Frazer & Feldman, LLP

IV. Administration of Oath of Office

- | | |
|---------------------------------|-----------------------------------------------------------------------------|
| (A) Board Members Elect - | Mr. John Gouskos (not present) Mr. Keith Rooney Mrs. Kristine Rosales |
| (B) Superintendent of Schools - | Ms. Eva Demyen |

V. Election of Board Officers and Administration of Oath

- | |
|-------------------------------------------------------|
| (A) President of the Board of Education (not present) |
| (B) Vice President of the Board of Education |

VI. Appointment of District Officers:

- | | |
|---------------------------------------|-----------------------------|
| (A) District Clerk - | Ms. Lisa Brennan |
| (B) District Internal Claims Auditor- | Emkay Consulting, LLC |
| (C) District Treasurer - | Ms. Marlene Yanover Downing |
| (D) Deputy Treasurer - | Ms. Janet Metzler |
| (E) Internal Auditor- | R.S. Abrams & Co. LLP |

VII. Other Appointments:

- | | |
|-----------------------------------------|---------------------------|
| (A) School District Physician - | Dr. Anthony Donatelli |
| (B) School District Auditor - | Nawrocki Smith LLP |
| (C) School District Architect - | JAG Architects |
| (D) School District Financial Advisor - | Munistat Service, Inc. |
| (E) School District Bond Counsel - | Hawkins, Delafield & Wood |

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|-------------------------------------------|-----------------------|
| (F) Compliance Officer - | Mr. James Cummings |
| (G) Superintendent Hearing Officer- | Mr. James Cummings |
| (H) Records Access Officer - | Ms. Lisa Brennan |
| (I) Records Access Appeals Officer - | Ms. Eva Demyen |
| (J) School Representative/Title I funds - | Dr. Danielle Sheridan |
| (K) Section 504 Appeals Officer - | Mr. James Cummings |
| (L) Title IX Coordinator - | Mr. James Cummings |
| (M) Chief Emergency Officer - | Ms. Eva Demyen |

VIII. Designations:

- (A) Official Bank Depositories (attached in file)
- (B) Regular Monthly Meetings - 4th Tuesday of each month (unless noted)
- (C) Official Newspapers - Newsday, Beacon, L.I. Business News

IX. Authorizations:

- (A) Payroll Certification - Ms. Eva Demyen
- (B) Appointments for Impartial Hearing officers - Ms. Eva Demyen
- (C) Submission of Section 211 Waivers - Ms. Eva Demyen
- (D) Purchasing Agent - Ms. Lauren Von Ende
- (E) Deputy Purchasing Agent - Ms. Marguerite Jimenez
- (F) Establishing Petty Cash Funds - \$100.00
- (G) Designation's of authorized signature on checks: President of BOE, Ms. Marlene Yanover Downing or Ms. Janet Metzler
- (H) Cell Phone List (attached in file)
- (I) Approvals for conferences/workshops/conventions - Ms. Eva Demyen with related expenses

X. Bonding of Personnel:

- (A) Bonding of Ms. Marlene Yanover Downing: \$5,000,000.00 per loss
- (B) Blanket for other school district personnel: \$5,000.00

XI. Establish mileage reimbursement rate:

Currently, .54/mile; Rate is determined by BOE

XII. Board of Education Committee Chairperson(s):

- (A) Technology - Mr. John Gouskos
- (B) Facilities & Grounds - Mr. Robert Marino & Mr. Al Centamore
- (C) Special Education - Mr. Keith Rooney & Mrs. Donna Marie Elliott
- (D) Wellness - Mrs. Donna Marie Elliott
- (E) ENL Committee - Ms. Donna Gulli Grunseich & Mrs. Kristine Rosales

XIII. Appointment of Audit Committee:

Mr. John Gouskos, Ms. Donna Gulli Grunseich, Ms. Kristine Rosales

XIV. Appointment of Districtwide School Safety Plan Committee:

Ms. Marguerite Jimenez – District Office
Mr. John Heeg – Robert Frost
Mr. Steve Hampson – Safety Officer
Mr. Robert Woolsey – Supervisor B&G
Ms. Kathy Ugalde – Robert Frost
Ms. Donna Marie Elliott – Board of Education
Mr. Dave Deprima – High School

XV. Dignity Act Coordinators (DACs):

James Cummings – District Dignity Act Coordinator
Craig Evans & Barbara Charity – High School
Philip Paniccia & Kescha Correa - Robert Frost
Shaun Mcleod & Carol Miller-Douglas – John F. Kennedy
TBD & Francine Fair – John Quincy Adams
Alicia Konecny & Andrea Nelson Williams – May Moore

XVI. Disclosure of Board Of Education Employers:

Mr. Al Centamore - Jomark Construction & Timberpoint Homes
Mrs. Donna Marie Elliott – Safety & Environmental Solutions, Inc.
Mr. John Gouskos – JP Morgan/Chase
Ms. Donna Gulli Grunseich - Retired
Mr. Robert Marino – Verizon
Mr. Keith Rooney – National Grid
Mrs. Kristine Rosales - Queens College – City University of NY

XVII. Authorization for Petty Cash

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|--------------------------|-----------|
| John Quincy Adams School | \$ 100.00 |
| May Moore School | \$ 100.00 |
| John F. Kennedy School | \$ 100.00 |
| Robert Frost School | \$ 100.00 |
| High School | \$ 100.00 |
| Superintendent’s Office | \$ 100.00 |
| Asst. Supt. Business | \$ 100.00 |
| Asst. Supt. Special Ed | \$ 100.00 |
| District Admin. for H.R. | \$ 100.00 |
| District Clerk | \$ 100.00 |
| Transportation | \$ 100.00 |

XVII. NEW BUSINESS:

1. COMMITTEE ON SPECIAL EDUCATION, SUBCOMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION MEMBER RECOMMENDATIONS

Recommend that the Board of Education approve the following resolution:

Committee on Special Education
2016/2017

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for children with disabilities in accordance with School District Policy #5230 and the Regulations of the Commissioner, Part 200 and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement to its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education for the 2016/2017 school year include the following personnel and residents.

| | |
|---------------------------------------|------------------------|
| Chairperson: | Mr. James Cummings |
| Chairpersons and School Psychologist: | Mr. Steve Moran |
| Member (Rotational) | Ms. Theresa Ceruti |
| | Dr. David Kessler |
| | Dr. Michelle Cangelosi |
| | Dr. Iris Marchon |
| | Ms. Kara Micucci |
| | Ms. Susan Pawluk |
| | Mr. Scott Agnew |
| | Ms. Amanda Luciano |
| | Ms. Mary Reynolds |

| | |
|----------------------------|-----------------------|
| School District Physician: | Dr. Anthony Donatelli |
|----------------------------|-----------------------|

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|--------------------------|---------------------------|
| Building Administrators: | Mr. Christopher Molinelli |
| | Mr. Gary Ramonetti |
| | Mr. Charles Cobb |
| | Ms. Eliana Levey |
| | Ms. Susan Bonner |
| | Mr. Shaun McLeod |
| | Ms. Alicia Konecny |
| | Mr. Craig Evans |
| | Ms. Celeste Archer |

Ms. Jeanne Kozlowsky
Ms. Christine Criscione
Mr. Brian Norton
Mr. Philip Paniccia

School Social Workers:

Ms. Barbara Charity
Ms. Kescha Correa
Ms. Carol-Miller Douglas
Ms. Francine Fair
Ms. Chenoa Mattila
Ms. Andrea Nelson Williams

Committee on Special Education
2016/2017
Parent Members and Surrogates

Upon Request

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Subcommittee on Special Education
2016/2017

WHEREAS, the Deer Park Board of Education realizes its responsibility to provide instruction for the children with disabilities in accordance with School District Policy #5230 and the regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of its children with disabilities residents age 5-21.

Now, Therefore, Be It

RESOLVED, that the members of the Committee on Special Education Subcommittee shall include:

Subcommittee Chairpersons/School Psychologists:

Mr. Steve Moran
Ms. Theresa Ceruti
Dr. David Kessler
Dr. Michelle Cangelosi
Dr. Iris Marchon
Ms. Kara Micucci
Ms. Susan Pawluk
Mr. Scott Agnew
Ms. Amanda Luciano
Ms. Mary Reynolds

School District Physician:

Dr. Anthony Donatelli

Building Administrators:

Mr. Christopher Molinelli
Mr. Gary Ramonetti
Ms. Eliana Levey
Mr. Charles Cobb
Ms. Susan Bonner
Mr. Shaun McLeod
Ms. Celeste Archer
Ms. Alicia Konecny
Ms. Christine Criscione
Mr. Craig Evans
Ms. Jeanne Kozlowsky
Mr. Brian Norton
Mr. Philip Paniccia

Social Workers:

Ms. Barbara Charity
Ms. Kescha Correa
Ms. Carol Miller-Douglas
Ms. Francine Fair
Ms. Chenoa Mattila
Ms. Andrea Nelson Williams

Subcommittee on Special Education
2016/2017
Parent Members

Upon request

The Committee will also include the following representatives of the student and of the School District

- A Special Education Teacher
- A Regular Education Teacher
- The parent/s or legal guardian/s
- Any related services providers
- The student (when appropriate)

Committee on Preschool Special Education
2016/2017

WHEREAS, the Deer Park Board of Education realized its responsibility to provide a Committee on Preschool Special Education for its preschool children with disabilities in accordance with Chapter 243 and the amended Regulations of the Commissioner, Part 200, and

WHEREAS, the Committee on Preschool Special Education has the responsibility of making its recommendations available to the Board of Education regarding the identification and program placement of preschool children with disabilities residents Age 3 and 4.

Now, Therefore, Be it

RESOLVED, that the members of the Committee on Preschool Special Education for the 2016/2017 school year include the following personnel and residents:

District Administration
Chairperson: School Psychologist

Mr. Steve Moran
Mr. Scott Agnew
Ms. Sue Pawluk
Ms. Theresa Ceruti
Ms. Amanda Luciano

Parent Members and Surrogates

Upon Request

The CPSE Committee will also include the following:

- Regular Education Teacher or Related Services Provider (of the student)
- Representative from local education agency
- The Parent/s or legal guardian/s of the child
- If appropriate, a representative from the Department of Mental Health (not required for a quorum)
- Representative from Early Intervention (if appropriate)
- Individual who can interpret evaluation results (may be selected from individuals listed above)

2. 2016-2018 SPECIAL EDUCATION DISTRICT PLAN

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Deer Park School District is committed to the development and implementation of an appropriate education plan for students with disabilities who reside in the Deer Park School District (Pre-K to grade 12) and,

RESOLVED, that the Deer Park Board of Education adopt this Special Education Plan for the 2016-2018 school years, and

BE IT FURTHER RESOLVED, that the President of the board of Education shall sign this plan.

3. 2016-2018 PROFESSIONAL DEVELOPMENT PLAN

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education of the Deer Park Union Free School District approve the planning and implementing of the Deer Park Professional Development Program as an ongoing endeavor shared by the Deer Park Teachers' Association, its' constituents, administration, higher education representatives and parents, and

FURTHER RESOLVED, that the Superintendent of Schools shall sign the Statement of Assurances for this plan to become effective immediately.

4. 2016-2017 DISTRICT WIDE SCHOOL SAFETY PLANS & BUILDING LEVEL EMERGENCY RESPONSE PLANS

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approve the planning and implementing of the districtwide safety plans and building level emergency response plans.

5. JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM FOR GENERAL SERVICES AND SUPPLIES (2016-2017)

Recommend that the Board of Education approve the following Resolution:

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the DEER PARK UNION FREE SCHOOL DISTRICT, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

6. FIRST READING OF POLICIES

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education approve revisions to the below listed policies:

- #1500 – Public Use of School Facilities
- #2120 – Candidates and Campaigning
- #4321.4 – Independent Educational Evaluations
- #5156 – Eligibility of Students who move out of district prior to the end of the school year
- #5220 – School Sponsored Student Expression

7. SECOND READING AND APPROVAL OF POLICIES

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education approve the following policies as accepted and adopted by the Board of Education and placed in the Board of Education policy manual:

- #5100 – Attendance
- #8130 – School Safety Plans and Teams

8. ADOPTION OF BYLAWS AND STATEMENTS OF POLICY

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Bylaws and Statements of Policy of the Board of Education, of the Deer Park Unions Free School District, Deer Park, NY, as presented, be and hereby adopted and approved, effective July 1, 2016 through June 30, 2017, subject to such amendment as may be ordered by the Board.

9. MONETARY DONATIONS TO THE HIGH SCHOOL AND IQA

Recommend that the Board of Education approve the following resolution:

RESOLVED, that the Board of Education accept the following monetary donations:

- \$313.06 from Stop & Shops A+ School Rewards Program to the High School
- \$2,564.65 from Stop & Shops A+ Rewards Program to IQA
- \$14.80 from Great American Opportunities to JFK Spirit Account

XVIII. APPROVAL OF SCHEDULES

Recommend that the Board of Education approve the following Bids collectively:

BID AWARDS

Bids for Bid # BDP16-011 Fixed Seating Installation at High School were received and opened at 11:00 AM on April 22, 2016.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

| | |
|------------------------|-------------|
| McHugh Furnishings LLC | \$11,495.00 |
|------------------------|-------------|

Present at bid opening: Lauren von Ende, Purchasing Agent and Linda Melendez, Recorder.
Vendors present at bid opening: Bill Mulhall, McHugh Furnishings LLC.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications:

| | |
|------------------------|-------------|
| McHugh Furnishings LLC | \$11,495.00 |
|------------------------|-------------|

Bids for Bid # BDP16-012 Locker Removal and Installation at Robert Frost were received and opened at 11:00 AM on April 22, 2016.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

| | |
|----------------------------------|--------------|
| McHugh Institutional Furnishings | \$129,280.00 |
|----------------------------------|--------------|

Present at bid opening: Lauren von Ende, Purchasing Agent and Linda Melendez, Recorder.
Vendors present at bid opening: Bill Mulhall, McHugh Institutional Furnishings.

It is recommended that the bid be awarded to the following vendor as the lowest responsible bidder meeting specifications:

| | |
|----------------------------------|--------------|
| McHugh Institutional Furnishings | \$129,280.00 |
|----------------------------------|--------------|

Bids for Bid # BDP16-020 2015 Bond Issue Related Capital Improvement Phase 1 were received and opened at 11:00 AM on June 29, 2016.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.EmpireStateBidSystem.com.

Bids were received from the following vendors:

Contract No. 1 – Asphalt, Curb and Sidewalk Replacement

| | |
|---------------------------|--------------|
| The Landtek Group, Inc. | \$263,688.00 |
| Laser Industries, Inc. | \$209,300.00 |
| Light House Designs, Inc. | \$217,700.00 |
| Total Construction Corp. | \$306,000.00 |
| Valco, Inc. | \$231,800.00 |

Contract No. 3 – Asbestos Abatement Tile Replacement

| | |
|----------------------------|--------------|
| Alvion Group, Inc. | \$ 54,000.00 |
| Marfi Contracting Corp. | \$195,000.00 |
| Patriot Organization, Inc. | \$ 31,000.00 |
| Total Construction Corp. | \$ 43,000.00 |

Contract No. 4 – Roof Replacement

| | |
|---------------------------------------|----------------|
| AMB Construction, Inc. | \$2,362,000.00 |
| GTS Construction Corp. | \$1,560,000.00 |
| Marfi Contracting Corp. | \$1,627,500.00 |
| Milcon Construction Corp. | \$2,519,000.00 |
| Sea Breeze General Construction, Inc. | \$2,448,000.00 |
| Tailored Roofing Inc. | \$2,869,999.00 |

Contract No. 5 – Interior Reconstruction

| | |
|----------------------------|--------------|
| Austin Interiors, Inc. | \$150,245.00 |
| Patriot Organization, Inc. | \$117,000.00 |
| Valco, Inc. | \$162,000.00 |

Present at bid opening: Lauren von Ende, Purchasing Agent; Concetta Bertelle, Assistant; Kirk Gostkowski, Retiring Director of Facilities; Robert Woolsey, New Director of Facilities and John A. Grillo, JAG Architects, Recorder. Vendors present at bid opening: Fred Najim, Total Construction; R. Valenza, Valco, Inc.; Jenny Tsikotis, Sea Breeze General Construction; Bledar Paja, AMB Construction; Jacek Uciniski, Milcon Construction; Kevin McCue, Commercial Instrumentation Services; Donna Singer, Patriot Organization; Isabella Anatalia, Light House Designs; Gregory Moukas, GTS Construction Corp.; Brian Wallace, Laser Industries; Fabian Ofsren, Austin Interiors, Inc.; Kevin Sullivan, Land Tek; John Keating, Roofers/Waterproofer Local 154; Dimitri Stayralakir, Marfi Contracting; Robert Caliendo and Will Recce, School Construction Consultants.

It is recommended that the bid be awarded to the following vendors as the lowest responsive/responsible bidders meeting specifications:

| | | |
|------------------|----------------------------|----------------|
| Contract No. 1 - | Laser Industries, Inc. | \$ 209,300.00 |
| Contract No. 3 - | Patriot Organization, Inc. | \$ 31,000.00 |
| Contract No. 4 - | GTS Construction Corp. | \$1,560,000.00 |
| Contract No. 5 - | Valco, Inc. | \$ 162,000.00 |

(see attached in file for explanation as why the lowest bidder was not recommended for award on Contract No. 5)

XVIII. CONCERNS, COMMENTS, QUESTIONS, MEMBERS, BOARD OF EDUCATION

XX. ADJOURN

